



WSPU 7th GA Secretariat

Japan Scout Parliamentary Association
C/O Scout Association of Japan
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Terms and Conditions for 7th WSPU General Assembly

I. General Principle

General Assembly (hereafter, GA) of the World Scout Parliamentary Union (WSPU) is the decision making body of WSPU. The 7th GA (the event) is hosted by Japan Scout Parliamentary Association (JSPA) and organised by the Scout Association of Japan (SAJ). This Terms and Conditions will be applied to all participants registered in the event. Participants are considered to agree to the Terms and Conditions by registering their personal information in the event.

II. Participants

1. Delegates

The delegates should be parliamentarians who are the member of a National Scout Parliamentary Association (NSPA)

2. Observers

Observers are representatives from NSPA, as well as other representatives such as staff of NSPA or National Scout Organization (NSO) who are invited by WSPU Executive Committee.

3. Accompanying Persons

Delegates and Observers may bring accompanying persons, such as their spouse or children. They will be arranged special programmes apart from main General Assembly (GA) agenda.

III. Registration Fee

All registration category fee covers meals from lunch of November 6th 2013 until lunch of November 8th 2013, transportation to and from the designated airport, all programmes and necessary transportation stated in the conference agenda. All participants must pay their travel fee from their home to designated airport and any personal expense such as use of phone line and mini bar in the hotel, additional transportation arrangement, and use of meeting room for non-conference meetings. Fees will remain the same for those who are staying for shorter period at the event.

Fees must be bank transferred before the conference unless otherwise agreed with the conference secretariat.

Registration fees are set as below:

1. Invited Delegates

Maximum of two current parliamentary delegates from each NSPA are guests of JSPA. Invitations include registration fee of the event, accommodation on the nights of 6th and 7th of November 2013.

2. Additional Delegates

USD 380 covers all the items indicated in the general description. Accommodation arrangements are not included.



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3. Observers

USD 380 covers all the items indicated in the general description.
Accommodation arrangements are not included.

4. Accompanying Persons

USD 380 covers all the items indicated in the general description.
Accompanying Persons programmes in Tokyo will be provided. Accommodation arrangements are not included.

IV. Airports in Tokyo

Transportation to and from the airports in Tokyo are provided as part of the registration fee. The airports include Tokyo International Airport (commonly known as Haneda, IATA code: HND) and Narita International Airport (IATA code: NRT). Any other arrival and departure must be arranged at the cost of the participants.

V. Travel Insurance

All participants must subscribe to health insurance which covers the entire period of the conference. The host will provide necessary arrangements in case of emergency but the participants must cover the payment for such treatment and medication.

VI. Personal Information

The host will use the registered personal information solely for the necessary conference arrangement. Pictures, video recording or any other media format taken at the event may publicly appear for promotion of the event and Scouting. All participants agree to use those coverages for promotion of Scouting and WSPU in perpetuity.

VII. Cancellation and Refund

If the participants cancel their participation, fees paid are not refundable. In any case the participants are asked to leave the event by the President who is also the Chairman of the event, fees will not be refunded.

VIII. Amendments

There may be amendments made to the Terms and Conditions if agreed with WSPU and the host. In such case, the latest version shall apply.